



18 October 2016

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Dear Parents / Caregivers

Please take note of the important reminders below:

1) School Closed THIS FRIDAY (21 OCTOBER) and MONDAY (24 OCTOBER)

Please remember that School will be closed this Friday, the 21st of October, for a Conifer Grove School Holiday. School will also be closed as well on Monday 24 October for Labour Day – a public holiday.

2) Health and Safety – Before and After School

Our role is Teaching and Learning, and educating your childrenwe provide pastoral care between the hours of 8.30 am to 3.15 pm.

Our staff spend many hours outside the school day of 9.00 -3.00 pm planning, meeting to discuss learning and coaching teams, music groups as well as attending concerts and evening meetings and for some staff study outside school hours.

It is NOT our responsibility to baby sit students before 8.15am and after 3.30pm. This is too much to expect that we will be here for your children beyond these hours.

We understand traffic issues..... **Everyone knows** how traffic is in Auckland so **PLEASE** plan accordingly. Staff also have families to pick up and care for and cannot always be here to babysit students on a regular basis until 4.00 pm or after. This is often the case especially at the end of the week. Every Friday we have children here often quite late and it is time for you to PLEASE make alternative arrangements so we too can battle the traffic, attend appointments, family needs as well as school meetings and planning times.

There is a **daily after school program** in our hall so if you need to PLEASE organise to have your child attend and pay to have them cared for rather than be unsupervised at the gate or **expect staff** to forfeit their time to babysit your child for free.

Some students are arriving as early as 7.30 am - these students are unsupervised at this time and should not be at school till 8.15 at the earliest.

Please ensure your children are collected after school by 3.20 pm OR make alternative arrangements.

3) Arriving late at School

Lateness is becoming a problem again with up to 30 children a day signing in between 9.00 – 9.30 am each day. This is very disruptive to the class Teacher and also the other children who are ready to learn. Please make an effort to have your children to school by 8.45 am each morning.

Term 4 has started very well, assessments and testing are in full swing with absolutely amazing results and levels of progress evident. It is important to stay focused as there are at least 8 weeks of intensive teaching and learning to go before we start focusing on end of the year events and classes for 2017. All children will bring home a report on the last day and students will know their classes for 2017 at this time. Enjoy the onset of summer and let's have a highly positive Term 4.

Yours sincerely

Jan Robertson
PRINCIPAL



Have you ordered your 2017 Calendars?



Fun. Unique. Personal

- Featuring your child's Unique Artwork!
- The Perfect Gifts for Christmas!
- Supporting Our Fundraising!

Calendars



Cards



Diaries



Kids Note pads



Mouse Mats



ON SALE NOW



See reverse side of this form for ordering information



How to order Calendars, Greeting Cards, Diaries, Mouse Mats and Notepads made using your child's own artwork

Orders must be returned to your child's class teacher by: **Friday 28th October**

If ordering for more than one child, please complete a separate order form and payment for each child.

1: Purchaser	Complete details for your yourself and your child
2: Products	Fill out the Order table so we know what products you want made
3: Payment	Payment is required with the order.

1: Purchaser

Child's Name:	
Room Number:	
Parent's Name:	
Parents Phone:	

Calendars: High quality laminated A4 print of your Child's own Artwork, wire bound to a 12-month tear off calendar. Includes public holidays & school terms.

Cards: Each pack of 8 cards features your Child's own Artwork, with Artist's name and age printed on the reverse of Art cards. Packs come shrink-wrapped with quality red envelopes.

Diaries: Hard cover A5 sized (148 x 210mm) Diary with a strong spiral wire bind featuring your Child's own Artwork on the cover. Artist's name and age printed on the inside cover of Art diaries. Includes week view and year planner.

Mouse Mats: Personalised Artwork print, heated on to a high quality 5mm neoprene mouse mat. These are lightweight and ideal for sending overseas.

Notepads: Features your Child's own Artwork on the card cover. 180mm x 180mm spiral-bound pad lined one side and blank on the other. Supportive card back with protective plastic sheet.

2. Products	Price	Qty	Total
Calendars	\$ 12		\$
Cards (pack of 8)	\$ 12		\$
Diaries	\$ 16		\$
Mouse Mats	\$ 15		\$
Notepads	\$ 12		\$
Phone your school or Centre if prices are not stated	Total Amount		\$

3. Payment

Please make payment when this form is returned

Payment can be made by Cheque addressed to **Conifer Grove PTA**

or via Internet Banking: **12-3032-0174025-00**
(Reference Child's Name and Class Space).



Conifer Grove School.

Learning for a lifetime

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CGS PTA
Garden Ramble & Christmas Market
Saturday 26th November 2016 10am – 3pm
WE NEED YOU!!!

To help make the event a success we need helpers. Please have a look at the ways you can help below and return to school ASAP.

All funds raised by the PTA go to the school!

How you can help?	Please tick options
Bake	
Make Preserves	
Set up 8am-10am	
Volunteer 2 hours on the day	
Clean Up 3pm-5pm	
Craft Projects	

Your Name:.....

Contact Number:.....

Email address:.....