

Frequently asked questions: Term 3 starts on Monday 17 July

School gates are open from 8:15am, there is no supervision for students before 8:30am. Please use pedestrian gates only. The driveways are unsafe for children to use. Should your child require supervision, please contact Great Times Before / After School Care (link below)

From 8.30am students may enter the classroom.
Teachers will be in classes from 8.30am, adults will be required to leave the classroom by 8.45am.
If accompanying children to their class, please do not use the office as a thoroughfare.
The school day begins at 9am and finishes at 3pm.

We have two scheduled break times during the day:

- Break 1 is 11:00 -11:45 am,
- Break 2 is 1:15 - 2:00 pm.

At the end of the school day you may wait outside the classroom and the class teacher will release your child to you, any new entrant children not collected at 3pm will wait in the school office.
The preferred entry exit gate is the side gate on the walkway near the school hall from Walter Strevens Drive. (Evanda Cres is a very busy entrance/exit at peak times)

School gates are locked during the school day - should you need to come on school site please come to the office entrance.

Stationery is provided by the school.

School uniforms

Uniforms can be purchased from the Warehouse, Takanini see items on page below - should you have any difficulties in supply of items please inquire at the customer services desk.

(Please ensure correct black sports shorts are purchased (summer uniform)

- **not** drill black cargo shorts, tights or denim shorts)

Second Hand Uniforms - if you are interested in purchasing second hand items please contact Veronica w.v.atherton@gmail.com to check on availability of sizes/items.

School Hats - must be worn in Term 1 and 4.

Footwear - black shoes or black sandals

Lunch -students bring a packed lunch and drink bottle (we are a water only school) if you need to drop off lunch to your child please report to the school office. There is no lunch scheme at Conifer Grove School, however, Breakfast Club is open each day 8:35am-8:50am in the Art/Science Room.

[Before and After School Care link](#)

Communication If your child becomes unwell while at school, the office staff will contact you directly. It is important that you inform the office of any changes to your contact information.

Absences Please advise the school before 9am if your child is going to be absent. You can advise a student absence in a number of ways Phone: 09 299-7490 or Freephone: 0800 CGCALL / 0800242 255 (leave a message on absence line)

1. Email: absences@cgschool.ac.nz
2. [Skool Loop APP](#) - go to 'Absentee'
3. On the school website: www.conifergrove.school.nz - click on 'Contact Us' and then 'Absences'

Notices and schoolwide messages are sent to caregivers using:

1. Notifications via Skool Loop APP (free download on Google Play or Apple Store) subscribe to Conifer Grove School
2. Email via HERO Student Management System (new notifications will be sent to you once your child has started school - follow the link using your email address to login as a new user)
3. Class Dojo

Should you have any questions please do not hesitate to contact us via email admin@cgschool.ac.nz